REQUEST FOR BIDS

The Commissioners Court of Red River County will receive bids until 2:00 pm. on April 5, 2023 for the purchase of gasoline and diesel fuel for County vehicles and equipment. The contract period will begin April 17, 2023, and end April 16, 2024.

Bid forms may be picked up at the County Auditor’s Office or will be mailed upon request. They are also available at [**http://www.co.red-river.tx.us**](http://www.co.red-river.tx.us)on the County Auditor page.

**Bid selection will be based on markup plus delivery. (*ex.* rack price + delivery $2.20 + markup $0.03 = $2.23) Prices charged to the County will be the rack price on the date purchased by the supplier, plus your total add-on charges (delivery, overhead, profit, etc.). The supplier is to be responsible for submitting the Federal tax report, paying the taxes, and submitting for refund. For bid comparisons, use March 22, 2023 rack prices in your bid. A copy of the bill of lading showing where purchased and a rack price printout showing rack price paid is required with each purchase of gasoline or diesel upon request.**  At the end of each month, a list will be provided to the County Auditor, consisting of location, delivery date, invoice number, product, gallons, and price for fuel delivered during the month.

Material safety data sheets must be provided during this contract.

Bids should be made for cost delivered to each Commissioner’s precinct for bulk gasoline and diesel. Bidders should state the gravity of the diesel fuel. Multiple suppliers may be awarded contracts.

Precinct #1 is located at Bogata, Texas

Precinct #2 is located at Bagwell, Texas

Precinct #3 is located at English, Texas

Precinct #4 is located at Boxelder, Texas

Bids should also be made for the County Commissioners, Sheriff’s Department, County Constable and Maintenance Department at the pump. A single bidder will be awarded the contract for purchases at the pump. If price wars occur, the price to the County shall not exceed the posted price at that station, less federal tax.

Bids must be received by the County Auditor no later than 2 p.m. April 5, 2023. ***Bids must be in a sealed envelope and clearly marked “FUEL BID”***. Action on the bids is at the discretion of the Commissioners Court. The Court reserves the right to refuse any or all bids and/or accept bids deemed in the best interest of the County. The Commissioners Court will act on these bids on April 10, 2023.

The County Auditor’s phone number is: 903-427-2131